

Bridgette Stasher-Booker, PhD, RHIA, CHTS-IM

7083 Peppertree Lane

Montgomery, Alabama 36117

Work: (334) 229-8402 Home: (601) 966-1690

bbooker@alasu.edu

EDUCATION

Academic Certificate/Degrees:

- 2012 **Doctor of Public Policy and Administration**
Jackson State University
Jackson, Mississippi 39217
- 2008 **Masters of Science—History**
Jackson State University
Jackson Mississippi 39217
- 1994 **Bachelor of Science in Pre-Law**
Mississippi College
Clinton, Mississippi 39058

CERTIFICATIONS

- 2015 Certified Patient Account Representative
Alabama Chapter of Healthcare Financial Management Association
- 2013 Registered Health Information Administrator
American Health Information Management Association (AHIMA)
- 2012 Certification in Health Information Technology: Preparing for Implementation
through Workflow Analysis
American Health Information Management Association (AHIMA)
- 2012 Certificate in HIPPA Privacy Security and Health Information Exchange
- 2012 Office of the National Coordinator, Certified Electronic Health Record
Implementation Manager
- 2011 Certification Chronic Disease Self-Management Program Facilitator
- 2003 Certification Director of Patient Financial Services
- 2003 Certificate Supervisory Manager

CERTIFICATES

- 2014 Department of Health and Human Services, Indian Health Services Tele Behavior Health Center of Excellence Customer Service
- 2014 Medscape: EHRs and HIPAA: Steps for Maintaining the Privacy and Security of Patient Information
- 2014 Certificate Basic Site Manager
 - Basic Site Manger: Programmer Functions-Introduction to Error Trapping
 - Practice Management Application Suite Overview
 - Reference Lab
 - Immunization
 - Release of Information
 - iCare: CMET
 - RPMS Suicide Reporting Form
 - PMAS Scheduling BMW
 - BMW Scheduling Overview
 - BMW Creating Appointments
 - Area How to Meet the Measure for 2014 EHR
 - Area Go-Live Training for 2014 EHR
- 2014 AHIMA Have No Fear, ICD 10 is Here
- 2014 **Veterans Health Administration Office of Informatics and Analytics:**
 - Health Information and Clinical Application Coordinator Approach to Business Rules: What Matters Most
 - The Templates of Today and the Needs of Tomorrow
 - VA Academic PACT: Advancing Inter professional Primary Care Education
 - Privacy and Release of Information with VA Electronic Health Information Exchange
 - Clinical Application Coordinator Recruitment and Retention
 - ICD-10 and Clinical Documentation Improvement for Providers
 - ICD-10 and Dual Coding: Steps to Success
 - Integrating My HealthVet, Secure Messaging and Other Virtual Tools into Clinical Care

ACADEMIC EXPERIENCE

2015 Assistant Professor, Health Information Management

Assistant Professor College of Health Sciences
Montgomery, AL 36104

- Teach courses in application, analysis and system design of the electronic health record (system design and programming), strategic planning, research, medical terminology, coding, quality assurance, and finance.
- Participation in Faculty Development Activities, Student Advisement, Curriculum updates, SACS Accreditation Activities, and Student Recruitments
- Supported successful implementation of student development/ co-curricular programming to enhance learning outcomes.
- Coordinate academic accreditation standards and curriculum development
- Promotes an awareness of the importance of data validity, data security and complies with all relevant Privacy Acts, HIPAA regulations, and computer related policies and procedures.
- Coordinates efforts to correct deficiencies and errors that occur in the electronic record in health clinic
- Plan, direct, coordinate, evaluate and revise health information management curricula, course content, course materials, and methods of instruction; prepare and deliver course material designed to maximize student learning
- Evaluate and grade students' class work, assignments and papers; initiate, facilitate and moderate classroom discussions; conduct scholarly research
- Maintain competency in teaching and scholarly fields; maintain regularly scheduled office hours to advise and assist students
- Participate in recruiting activities and participate in committee work as assigned.
- Design refresher courses that will prepare students for healthcare certifications, and maintain academic health centers electronic health record and data.
- Identifying national program and policy issues affecting the organization, such as political, economic, social, technological and administrative factors.

PROFESSIONAL EXPERIENCE

2014-2015 Department of Health and Human Services, Indian Health Services

2014-2015 Health Information Specialists (Clinical Application Coordinator) GS 11
Woodrow Wilson Keeble Memorial Healthcare Center
Sisseton, South Dakota 57262

- Launched 2014 Indian Health Services, Electronic Health Record (*e-prescribing, CPOE, enterprise master patient index*)
- Principle resource person to others in resolving clinical applications problems affecting clinical departments.
- Managed the automation of all health information systems
- Provided ongoing support of multi-service clinical software applications used in the clinic setting
- Design EHR programming and system design for physicians and other clinicians
- Conduct training programs in health record science, medical terminology, health record documentation, and medico-legal matters
- Supervise Clinical Application Technician
- Work with local, regional and national Information Technology personnel
- Analyze and Redesign healthcare system workflow process to maximum outcomes.
- Promote an awareness of the importance of data validity, data security and complies with all relevant Privacy Acts, HIPAA regulations, and computer related policies and procedures.
- Coordinates efforts to correct deficiencies and errors that occur in the electronic record, patient care delivery support, responsible for all facets of health records management
- Proficient in Patient Care Component (PCC), Text-Integration Utility (TIU), Health Summary and View Patient Record (VPR).
- Organized and Serve as the Chair of the EHR Committee
- Work directly with the IT department to launch new products, trouble shoot, design EHR templates,
- Assist Clinic Administration on GPRA and MU

2013 Mississippi Department of Medicaid

**2013 Staff Officer III
Managed Care
Jackson, Mississippi 39201**

- Assist the Executive Director in determining major policies and procedures and provide input into significant agency operations.
- Facilitate major healthcare administration projects (managed care).
- Represent the interest of Coordinated Care and its programs with other institutions, state official and the general public.
- Review the work of the various DOM sections, branches and field offices; coordinates their activities and advises them on matters of policy and administration.
- Assist in managing administrative requirements such as legal, program integrity, program evaluation, budgets and human resources.
- Recommends needed regulations, policies and procedures for proper administration of managed care programs.
- Working experience that involves identifying national program and policy issues affecting the organization, such as political, economic, social, technological and administrative factors.
- Maintain liaison and partnership with other agencies, divisions, or department of municipal, county, state and federal government.
- Participates in fiscal accounting and budgeting activities.
- Give administrative leadership to programs with an agency.
- Maintains effective public relations with other state agencies and the public include interpretation and advocacy of agency policy.
- Serve on division committees and quality management groups.

2003-2013 University of Mississippi Medical Center

**2008-2013 Institute for the Improvement of Minority Health and Health
Disparities, Project Director
Jackson, Mississippi 39216**

- Serves as the principal executive advisor to the Principal Investigator in planning, executing, and coordinating

administrative operations, policies and procedures, and the principal advisor in coordination of all field activities.

- Serve on leadership team, executive team, work groups and healthcare committees.
- Manage multiple federal grants with a budget of \$5,000,000
- Responsible for overall program administration for multiple clinical and non-clinical grants (day-to-day programmatic and fiscal operations (worked closely with the Financial Officer)
- Managed five program directors
- Oversees research studies, assist with the development and coordinate budget preparation guidance with the upper level managers.
- Provided oversight and management of health initiatives, projects, health care administration and other activities associated with the health education and prevention programs.
- Develop contracts, finance, data management and evaluation, sub awards, contract negotiations for operating budgets, ensure that projects are implemented within the defined scope, quality, time, and cost constraints.
- Maintain and analyze allocation and reimbursements, prepare Institutional Review Board application and follow-up
- Submitted all reports to funding agency and legislative officials
- Assist with grant writing, strategic planning administers and manages training programs through grants to health professions schools, foundations and training programs, program evaluation, policy analysis, human resources and other administrative activities.
- Work closely with the Office of Research, Accounts, Human Resources Information System/EEOC, Legal, Grants and Contracts, Compliance and Integrity.
- Working experience that involves identifying national program and policy issues affecting the organization, such as political, economic, social, technological and administrative factors.
- First organization to coordinated federal, state academic faith and community-based coalitions to combat health disparities across three states Mississippi, Alabama and Louisiana
- Develop policies and procedures, direct outreach programs and perform other administrative duties as assign.

**2012-2013 Project Director
Jackson Heart Study Kids
National Institute of Health**

- Direct, plan, organize, coordinate, and manage the programmatic and fiscal activities of this federal programs
- Assemble project teams, multi- state partnerships
- Develop contracts, finance, data management and evaluation, sub awards, contract negotiations for operating budgets, ensure that projects are implemented within the defined scope, quality, time, and cost constraints.

**2008-2012 Program Administrator
Centers for Disease Control
HIV Prevention Grant**

- Direct, plan, organize, coordinate, and manage the programmatic and fiscal activities of federal programs ,and project teams, multi- state partnerships
- Oversees research studies, assist with the development and coordinate budget preparation guidance with the upper level managers.
- Act as liaison to federal, state and community stakeholders develop marketing strategies
- Develop contracts, finance, data management and evaluation, sub awards, contract negotiations for operating budgets, ensure that projects are implemented within the defined scope, quality, time, and cost constraints.
- Serve on leadership team, executive team, work groups and healthcare committees.

**2007 Project Manager
Mississippi Institute for the Improvement of Minority Health and Health Disparities**

- Sole person responsible for overall healthcare program administration (solely managed the programmatic and fiscal activities of a five million dollar federal grant; aimed at eliminating health disparities).
- Report directly to the executive director.
- Interacted with diverse stakeholders (hospital, academic and, banking executives, software, equipment and business vendors,

office of research, grants and contracts, accounting, legal, risk management, human resource, compliance, etc.)

- Assist with program development and evaluation.
- Develop and maintain department website.
- Plans, prepares and conducts analysis to facilitate completion of long range planning documents.
- Develop all aspects of the functional area's organizational support and capabilities.
- Oversees research studies, assist with the development and coordinate budget preparation guidance with the upper level managers.
- Develop effective management plans for assigned acquisition projects

2003-2007 **Associate Director of Administrative Services
Patient Financial Services**

- Collect monthly revenues of \$5,000,000 (multiple payers)
- Directed the administrative services of acute care hospital, managed business office, multi-offices (customer service, evaluate programs, accounting, reimbursement, medical records, nurse auditors and file clerks),
- Maintain three customer services offices
- Responsible for healthcare services and program administration,
- Supervised two managers
- Hospital billing for inpatient and outpatient, work with healthcare organizations, and assure compliancy with state and federal healthcare laws.
- Trauma I Reimbursement Coordinator
- Assist with the development of release of information department, coordinate activities with finance, medical records and coding department,
- Secured and managed external vendors, contracts, procurements, contractual proposals and agreements.
- Re-developed indigent care program
- Secured electronic payment system, and health record, federal and state payers.
- Makes decisions and judgments relative to all operations and programs within the department.
- Work with diverse stakeholders: nonprofit and for profit organizations.

- Present and defend annual budget justification to senior-level officials.
- Applied EEO laws, regulations and policies to ensure affirmative action objectives and adherence to nondiscriminatory employment practices.
- Ensure work of subordinate administrative staff is in compliance with organizational policies and regulations.
- Knowledge of financial principles applicable to the functions, procedures and practices of financial institutions as well as an understanding of banking theory, banking and commercial law, economics, business administration and accounting.

1995-2003 Mississippi State Hospital

**1997-2003 Evening Hospital Administrators
Whitfield, Mississippi 39193**

- Co-directed a Joint Commissioned mental health facility, directed multi-specialty departments and personnel in the absent of the hospital director during evening hours.
- Knowledge of theories, principles, practices and techniques of executive level management.
- Serves as Acting Director in the absence of the Director and makes decisions and judgments relative to all operations and programs within the organization.
- Managed physicians, nurses, clinical psychologist, managers and direct care workers.
- Work with diverse stakeholders: nonprofit/for profit, charity and faith based organizations.
- Coach employees in the selection and application of problem solving methods and techniques
- Serve as liaison for human resources during evening hours, handled personnel issues, public relations issues, legal, compliance and risk management

**1995-1997 Coordinator for Health Quality Assurance
Female and Male Dual Diagnosed Unit**

- Supervise programs on Dual Diagnosed Unit
- Managed departmental budget
- Supervise medical record clerk

- Assistance in formulating and developing policies to retain and recruit qualified employees
- Interpret local, state and federal policies as they apply to health care facility.
- Advise organization's senior level management staff with regard to the effective management of resources.
- Select, Recruit and Train employees, identify and resolve issues and take action in accordance with departmental mission.
- Recognize employee accomplishments.
- Applied EEO laws, regulations and policies to ensure affirmative action objectives and adherence to nondiscriminatory employment practices.
- Ensure work of subordinate administrative staff is in compliance with organizational policies and regulations
- Maintain crisis intervention call center, develop operation plan and develop marketing tools to guide hospital's administration and risk management departments

1999-2003 Mississippi Department Of Archives and History

**1999-2003 Data Manager
Jackson, Mississippi 39530**

- Coordinate the data entry and collection of archival resources into electronic database for public usage.

1995 Mississippi Department of Corrections

**1991 Correctional Officer
Pearl, Mississippi 39208**

- Coordinated daily operations of female unit, orientate and train new recruits
- Formulate policies and procedures, adhere to local, state and federal laws as they apply to prisons
- Identify and resolve issues, develop/implement Standard Operating Policy (SOP) in accordance to the agencies mission
- Train and orientate new recruits. Recognize employee accomplishments.

HONORS & AWARDS

- 1997 Published Article in Malcolm X Encyclopedia
2010 1 of 50 Business Women of Mississippi

PEER-REVIEWED PUBLICATIONS

Sanders, T. B., Bowens, F.M, Pierce, W., Stasher-Booker, B., Thompson, E.Q., and Jones, W.A., "The Road to ICD-10-CM/PCS Implementation: Forecasting the Transition for Providers, Payers, and Other Healthcare Organizations." Perspectives in Health Information Management (2011).

RESEARCH PRESENTATIONS

- 2010 Conference of Minority Public Administrators, An Evaluative Review of the 1999 United States Supreme Court Olmstead v. L.C. Decision
- 2011 Fifth Mental Health Research Conference sponsored by the Southern Institute for Mental Health Advocacy, Research and Training (SMHART). An Evaluative Review of the 1999 United States Supreme Court Olmstead v. L.C. Decision
- 2012 Academy Health's 30th Annual Research Meeting, Data Driven: Evaluating Mississippi's Community Based Mental Health System, June 22-25, 2013, Baltimore Convention Center

COMMITTEE ASSIGNMENTS AND ADMINISTRATIVE EXPERIENCE

- 2007 Parent Teacher Association President at Whitten Middle School
- 2009-2011 Parent Advisory Board President, Operation Shoe String
- 2009 Advisory Board Member, NICCHD Mississippi SIDS Coalition
- 2009 Member, REACH US Mid-South CEED Coalition
- 2010 Member, State of Mississippi: An Analysis of the Successes, Challenges, and Opportunities for Improving Healthcare Access
- 2010-2012 Parent Teacher Association, Treasurer for Galloway Elementary
- 2011 Member, UMMC Health Disparities Advisory Council
- 2012 Member, Healthy Linkages Meeting
- 2011-2013 Advisory Board Member, NICCHD Mississippi SIDS Coalition
- 2013 Co-Chair, Diabetes Coalition of Mississippi
- 2014 Chair, Diabetes Coalition of Mississippi
- 2015 Chair, Alabama State University Information Technology Committee
- 2015 Member, Student Development Committee

PROFESSIONAL MEMBERSHIPS

Toastmasters
Mississippi Certified Public Managers
Conference of Minority Public Administration
American Health Information Management Association
Mississippi State Health Information Management Association
Robert Woods Johnson New Connection
Alabama State Health Information Management Association
Alabama State University Institutional Review Board

RESEARCH SUPPORT

Jackson Heart Study Kids

Principal Investigator: Claude M. Brunson, MD
CPIMP061018-03
Role: Project Director
Funding: \$150,000

Goal: The purpose of the proposed study is to test the feasibility of enrolling 12-19 year old offspring (children and grandchildren) of JHS participants to participate in a parallel prospective, longitudinal cohort study.

Mississippi STD/HIV Prevention Training Center

Principal Investigator: Claude M. Brunson, MD
Centers for Disease Control
Role: Director of Administrative Services
Funding: \$1,000,000 *annually for four years*

Goal: The Mississippi STD/HIV Prevention Training Center (MSPTC) is a part II center, behavioral and social science prevention interventions. The primary focus of the center is to provide face-to-face and e-learning/web-based activities that focus on training organizations on the utilization of STD/HIV prevention interventions and providing courses that support the successful implementation of interventions that are outlined/endorsed by CDC.

Mississippi Institute for Improvement of Geographic Minority Health

Principal Investigator: Warren A. Jones, MD
CPIMP061018-03
Role: Project Director
Funding: \$5,000,000 *annually for four years*

Goal: To improve awareness of healthcare issues among minority individuals with a special emphasis on disadvantaged people living in rural areas, to increase access to quality healthcare for rural disadvantaged populations, to

increase the number of healthcare providers who provide services to traditionally underserved populations. To develop a model for improving minority health and eliminating health disparities that can be replicated across the United States.

Delta Regional Institute

Principal Investigator: Bettina Beech, DrPH
CPIMP091054-01-00

Role: Project Director

Funding: \$5,000,000 *annually for three years*

Goal: Infuses a cooperative agreement between Mississippi, Alabama and Louisiana (Delta Region states) to integrate evidence-based clinical, social, environmental, and behavioral interventions across various levels of care (individual, community, systems). This mission is fundamental to improving the health of priority population and reducing disparity in health and health care services across the Delta Regions states. Overall, the Delta Region Institute serves as a hub of multi-state activity, services and information on health disparities and the impact on racial, ethnic and rural communities

TEACHING

Course Assignments:

Alabama State University

Fall 2015 HIM 305: Introduction to Health Statistics and Research Methods
HIM 312: Development of Healthcare Information Technology
HIM 442: Systems Design and Analysis
HIM 446: Quality Evaluation and Management

Spring 2015 HIM 325: Applied Research
HIM 328: Coding
HIM 452: Application/Analysis Electronic Health Record
HIM 453: Financial Management