



## ALABAMA STATE UNIVERSITY BOARD OF TRUSTEES

### Executive Committee Agenda

Monday, April 13, 2020

#### **I. Call to Order**

The meeting was called to order at 1:03 pm by Board President Darrell Hudson

#### **II. Invocation**

The invocation was given by Trustee Tiffany McCord.

#### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited in unison.

#### **IV. Establishment of Quorum**

University President Quinton Ross called the roll to establish a quorum.

	<b>Present</b>	<b>Absent</b>	
<b>Darrell Hudson, President</b>	X		
<b>Brenda Hunter President Pro Tem</b>	X		
<b>Napoleon Bracy</b>	X		
<b>Tiffany McCord</b>	X		
<b>Larry Means</b>	X		

A quorum was established. Other Trustees participating in the meeting included, Trustees, George Gore, Eddie Hardaway, Mario Lumzy, Delbert Madison, Angela McKenzie and Pamela Ware.

#### **V. Adoption of Agenda**

A Motion was made by President Pro Tem Hunter, and it was seconded by Trustee Means. A roll call vote was taken and the motion passed.

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
<b>Hudson</b>	X		
<b>Hunter</b>	X		
<b>Bracy</b>	X		
<b>McCord</b>	X		
<b>Means</b>	X		

**VI. Adoption of Minutes**

A Motion was made by Trustee McCord, and it was seconded by Trustee Means to adopt the minutes from the December 6, 2019 Executive Committee Meeting. A roll call vote was taken and the motion passed.

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
<b>Hudson</b>	X		
<b>Hunter</b>	X		
<b>Bracy</b>			
<b>McCord</b>	X		
<b>Means</b>	X		

**VII. Updates**

Board President Hudson shared that because of COVID-19, the Board had not had an opportunity to convene, but thought it important for the Board to be provided updates on University operations given the current situation. President Ross shared a PowerPoint presentation (attached) that provided updates relative to the COVID-19 virus on the following topics below.

- a. COVID-19 Continuity of Operations
  - Online Instruction
  - Student Services
- b. Coordination of Operations
- c. Collaboration
- d. Communication Efforts
- e. Cooperation – contingency and succession plan
- f. Telework
- g. Admissions Requirements
- h. Spring Commencement Exercises

After a review of the topics President Ross acknowledged the work of the University team, faculty and students who have risen to the occasion and made the transition quickly. Committee members and Board members were provided an opportunity to ask questions. Trustee McCord asked a series of questions regarding Commencement.

She first asked if degrees will be available to pick-up or mailed to graduates on May 1<sup>st</sup>? President Ross shared that they will not be available. Students who need access to documentation will just need to contact the University for assistance. Dr. Pettis also shared students can get documentation for certifying graduation from the Office of Records and Registration. The Commencement Committee is still working through the process for disseminating degrees given a date for a commencement in July is still pending. Dr. Petty also shared that students have access to Hornets web and can print copies of their transcripts that

show the date their degree was conferred.

Trustee McCord asked if a specific date in July for the commencement exercises has been determined. Dr. Pettis shared that it would be near the end of the Summer 2020 Term; however, a specific date has not been determined.

Trustee McCord asked is the Governance Committee would be reviewing the Telework Procedure or if this is a temporary procedure. President Ross shared that this was temporary based on the Pandemic. President Pro Tem Hunter suggested that the procedure come to the Governance Committee for formal adoption. President Ross agreed that this could be reviewed and adopted by the Board.

Trustee McCord asked how the move to all online classes for the summer is being communicated. Dr. Petty shared that it has been communicated via multiple sources including the University website, email and social media. She also shared the process being used for faculty training and posting of online courses. VP Russell reviewed the mechanisms being used to push the University message.

Trustee McCord asked the number of students registered for the summer. Dr. Petty stated that almost 500 students registered. Dr. Haywood shared that an increase in the summer and fall enrollment increased after the announcement of the University relaxing the ACT/SAT requirements. She went on to share the mechanisms being used to speak with students and parents/caretakers.

Trustee Madison shared that as a social media user, he has seen a large number of posts/messages communicating to constituents and gave kudos to the staff for the efforts.

President Ross shared the Hornet Hive scholarship for out-of-state students for the summer.

### **VIII. Other Business**

President Hudson asked President Ross to discuss the Pass/Fail Policy. President Ross asked that the committee review and approve the policy and shared that a campus committee had done a great deal of work to develop a policy that would be most beneficial to ASU's students. He shared that these policies are part of a national conversation and that the need to adopt this policy is great given the timing of the end of the semester.

President Hudson shared that the communication will go out to the full board later today and apologized for any issue caused by the committee not having received it earlier.

Trustee McCord shared her concerns about the quick turnaround being asked of the committee to review and approve the policy.

President Ross explained what is occurring across the state and asked that the committee please approve the policy given that grades are due beginning next week.

Dr. Pettis provided the dates for grade submission and that the Council of Academic Deans and the Faculty Senate were 100% in favor of a Pass/Fail Policy.

President Hudson shared a policy approval timeline of having an Executive Committee meeting on Friday and full Board on Monday. The University administration agreed that would meet their needs.

The Trustees and Attorney Thomas discussed agenda items for the meetings, timeframe for the May meeting and the possible process to be used for Board elections in May.

President Hudson acknowledged Trustees, Gore, Lumzy, Hardaway and Ware.

President Hudson requested a moment of silence for Tavaris Jackson, a member of the Hornet Family, and his family. Mr. Jackson died in car accident earlier on Monday.

President Pro Tem Hunter acknowledge of the work of President Ross and the University Crisis Team and thanked them for all that they have done.

President Ross acknowledged of the work of Dr. Haywood and the Counseling Center for helping with the mental stability of the campus and the nursing staff for keeping the campus staff. He also shared the number of losses that have occurred throughout the ASU family. AD Williams shared that a number of persons have reached out regarding Tavaris Jackson and shared the impact his loss is having.

President Hudson shared that information regarding a Friday Executive Committee meeting at 1:00 pm and meeting of the Board on Monday would be going out to the Board.

**XV. Adjournment**

A motion was made by Trustee McCord to recess the meeting at the call of the Chair, and it was seconded by President Pro Tem Hunter.

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
<b>Hudson</b>	X		
<b>Hunter</b>	X		
<b>Bracy</b>	X		
<b>McCord</b>	X		
<b>Means</b>			